

ENG 251: PROFESSIONAL WRITING (CW)

Practice, drafting, and revising professional documents. Case studies examine common genres of writing in communities and workplaces: instructions, letters, memos, reports, proposals. One objective is to simulate the processes of writing in professional settings. Students gain appreciation for the interacting demands of content, audience, and structure and learn to use writing time more effectively.

Credits: 3

Prerequisites:

[ENG 102](#), or equivalent, or permission of instructor.

Department: [English](#)