

Coursework for Provisionally Licensed Teachers (CPLT) Certificate

The Coursework for Provisionally Licensed Teachers Certificate is uniquely designed for individuals who are currently employed, under a state-issued Provisional Teaching License, by a school division in Virginia. The goal of the certificate program is to move these individuals to become fully licensed teachers while offering an additional institutional credential (the certificate). Mary Baldwin faculty and advisors provide professional and personalized educational support through advising and already established coursework to aid students from start to finish.

Requirements for the certificate include successful completion of the courses required for licensure that are noted in the letter issued with the Provisional Teaching License from the VDOE. The certificate requires a minimum of 12 hours of coursework. These 12 hours can be a combination of the required courses for licensure along with electives that may lead to add-on endorsements. Add-on endorsements include:

- Special Education
- Middle Education
- Secondary Education
- Gifted Education
- ESL

How to Apply

Complete an application as a non-degree graduate student for the Coursework for Provisionally Licensed Teachers program (CPLT). The application must include a copy of the applicant's provisional licensure letter and requirements from the Virginia Department of Education. Those accepted may start the program in the fall, spring, or summer.

The applicant must:

- Hold a baccalaureate degree or higher from a regionally-accredited institution or an equivalent degree from a foreign institution.
- Hold a letter from the VDOE with identified coursework or competencies needed to fill the requirements for initial licensure.
- Be presently employed as a teacher holding a Provisional License.

Before completing an application for the certificate program, applicants are encouraged to meet with the program coordinator/director to discuss the application and the certificate's guidelines.

Financial Aid

Students in this certificate program are eligible for the Educator's Choice Discount as well as other financial aid available to MBU students.